

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE LEISURE, ENVIRONMENT & HIGHWAYS COMMITTEE HELD IN
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 30TH JANUARY 2018 AT 6.30PM**

PRESENT: Mr J Owen – Chair

Mrs S Ayres
Mr S Barrett
Mr A Osborne

Mrs J Budd – Assistant Town Clerk
Mr C Smith – Sudbury & District Royal British Legion

1. **SUBSTITUTES AND APOLOGIES**

Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted.

Apologies were received from Councillor Irwin and Councillor Mrs Page. Councillor Cresswell was absent but no apologies were received.

2. **DECLARATIONS OF INTERESTS**

In accordance with guidance from Babergh District Council's Standards Committee, Mrs S Ayres and Mr A Osborne declared that they are Babergh District Councillors. Mr Owen declared that he is a Suffolk County Councillor. They asked that it be noted that views expressed at this meeting would be based on information available at the time and might not be the same as those expressed at meetings involving other councils.

3. **DECLARATION OF GIFTS AND HOSPITALITY**

No declarations of gifts or hospitality were received.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the Leisure, Environment & Highways meeting held on the 31st October 2017 be confirmed and signed as a correct record.

6. **WORLD WAR ONE COMMEMORATION**

Mr Smith from the Sudbury Branch of the Royal British Legion attended the meeting to discuss with members their proposals to commemorate the centenary of the end of World War One.

The British Legion would like to purchase a 'Silent Soldier', details shown at minute page 56, and place it by the war memorial in Gregory Street. It was hoped that Sudbury Town Council would

purchase one to place either within the Heritage Centre or outside the Town Hall. A Silent Soldier costs £100.

A project involving local schools is also being organised. This is called “Every man remembered” and means all the Commonwealth graves within local cemeteries (including Sudbury) are to be visited on the 8th November at 11am by local school children.

Mr Smith also advised members that now a grant had been received to refurbish the War Memorial, it would be a good idea for the poppy wreaths not to be placed directly onto it. Mr Smith had contacted Phillips Engineering who have agreed to build a frame for the wreaths to be hung to, free of charge. A copy of the proposal is shown at minute page 58. The frame would only being in situ for the couple of months after Remembrance Sunday and would not require planning permission as it is not permanent.

Mrs Budd advised that she and the Town Clerk would like to involve the Community in knitting poppies to cascade down the tower of St Peter’s. A similar scheme was completed in Walsham the Willows last year. Patterns will be available on our website or the Council Offices. There would not be any large cost implications to the Town Council.

RECOMMENDED

That Sudbury Town Council approve the Royal British Legion purchasing two ‘Silent Soldiers’. One of these will be placed near to the War Memorial the other will be paid for by the Town Council and situated either in the Heritage Centre or outside the Town Hall.

That Phillips Engineering be thanked for agreeing to make a stand in which to hang the poppy wreaths on, and the Town Council fully support this.

That the committee support the involvement of the community in knitting poppies.

7. RELOCATION OF CYCLE RACKS

An email received from a building consultancy was discussed. Members were advised that following the Post Office’s move to WH Smith, 101 East Street is now being offered for commercial rent, therefore they would like to arrange for the cycle racks to be removed from outside, making the premises more appealing to potential businesses looking to open in Sudbury.

It was proposed to move the cycle racks to across the road on the corner of North Street. The pavement here is wide enough.

RECOMMENDATION

That as long as the relocation work to the proposed site is carried out and paid for by the developer, the Town Council have no objection.

8. STREET LIGHTING

Councillor Hall attended the meeting to discuss with members the concerns he has over the street lighting being switched off between midnight and 6am. He advised that he had been aware of an increase in vehicle break ins and general crime during November and December.

Members advised that Suffolk County Council have always stated that if a particular area appeared vulnerable, they would investigate.

Councillor Hall also advised that the owners of the Snooker Club would fund the electricity if a light could be erected to shine down the alleyway adjacent to their property. This could be sensor controlled.

RECOMMENDED

That Members advise Councillor Owen of any specific areas they have concerns over regarding the lack of street lighting, as well as contacting the ward member directly.

That the Town Clerk investigates what the actual saving is for turning the lights out and what savings would be made if all bulbs were replaced with LED lighting.

That the Town Clerk asks Suffolk County Council if they have a schedule of works to replace 'old' lights?

9. THE BOATING POND

Members were requested to consider what was to happen to the Boating Pond. Unfortunately monies had again been withdrawn from the budget but some funding sources may be available.

RECOMMENDED

That the Boating Pond remains as a Boating Pond.

That 'sensible' quotes be obtained to bring the Pond up to standard. This should include a new valve and possible filtration unit.

That any CiL monies received by Sudbury Town Council be used to refurbish the Boating Pond.

10. OLD MARKET PLACE/MARKET HILL

Members discussed ways to deter delivery vehicles from mounting the paved area on Market Hill and the possibility of installing 'No Parking/No loading' signs onto posts in Old Market Place.

It was felt that the continuous use of the paved area by delivery vehicles was causing danger to pedestrians and Gainsborough's Statue.

RECOMMENDED

That shops on Market Hill and within Old Market Place be written to advising them to instruct their deliveries not to park and unload on the paved area.

That the Town Clerk investigates the possibility of installing removable planters to prevent drivers being able to mount the paved area on Market Hill.

That the parking of taxis in Gaol Lane be monitored and BDC Licensing team advised.

11. ALLOTMENTS

Mrs Budd advised members that discussions had taken place regarding the timing of the allotment agreements. Currently all agreements expire at the end of March. This is when most tenants decide to give up their plots. April is not a good time of year to be presented with an allotment as it is mid-way through the planting season. It was therefore suggested that a temporary six month agreement be issued from the 1st April until 31st October. All agreements will then start for a year from the 1st November.

RECOMMENDED

That the allotment association be advised of this proposal.

That the committee agree to the changes in start dates for allotment agreements.

12. MATTERS PENDING

Members discussed the matters pending list (copy shown at minute page 60).

RECOMMENDED

Item 2 – Jake Thomas is going to contact the schools to establish whether or not they are interested in taking part.

Item 3 – All information has been passed to Lee Carvell at Babergh. Councillor Adrian Osborne will also chase.

13. HIGHWAYS LIST

A copy of the highway list is attached at minute page 61.

The Chairman advised that he is now able to speak to various officers at Suffolk County Council and is trying to obtain a list of highways officers and their responsibilities.

RECOMMENDED

That the highway list be NOTED.

The meeting concluded at 7.55pm

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Chairman