

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the FINANCE COMMITTEE to be held in the MAYOR'S PARLOUR, TOWN HALL on TUESDAY 5th November 2019 at 6.30pm to transact the following business.

AGENDA

1. Substitutes and Apologies – Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted and receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for Dispensation. (These must be received in writing prior to the meeting).
5. To confirm the minutes of the meeting held on Tuesday 1st October 2019 (copies were circulated and adopted at the October Council meeting).
6. To discuss annual budgeting procedures for FYE 31st March 2021.
7. To discuss quotes for tree inspection at Sudbury cemetery (copies herewith).
8. To discuss draft Risk Management Policy 2019 (copy herewith).
9. To discuss a quote for Christmas lunch for OAP on 16/12/2019 (copy herewith).
10. To discuss a request for a grant for Benevolent Fund (copy herewith).
11. To review internal control conduct document for PE ended 30th September 2019 (copy herewith).
12. Bank payments approval (copy herewith).
13. To review income and expenditure reports (copies herewith).
14. Update from RFO on financial matters.

PRIVATE AND CONFIDENTIAL

15. To discuss a situation with financial settlement order.

Mrs O Holtom RFO

31st October 2019

To: Mr N Bennett (Chairman),

Councillors Mr A Osborne, Mrs J Antill, Mr O Forder, Mr L Cresswell, Mr D Williams, Mr S Hall and Mr S Barrett. Agenda copied to remaining Councillors for information.