

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the FINANCE COMMITTEE to be held in the MAYOR'S PARLOUR, TOWN HALL on TUESDAY 4th June 2019 at 6.30pm to transact the following business.

AGENDA

1. Substitutes and Apologies – Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted and receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for Dispensation. (These must be received in writing prior to the meeting).
5. To confirm the minutes of the meeting held on Tuesday 30th April 2019 (copies were circulated and adopted at the May Council meeting).
6. To elect a Vice Chair of the Finance committee.
7. To review Annual Internal Audit Report (copy herewith).
8. To review Accounting Statements for 2018/2019 (copy herewith).
9. To review Internal Auditor appointment (copy herewith).
10. To review internal control procedures.
11. To review banking signatories arrangement (copy herewith)
12. To discuss a quote from Cloud 9 Roadshow for Party in the Park (copy herewith).
13. To discuss a quote for bar supplies for Party in the Park (copy herewith).
14. To discuss a quote from JHB Amusements for Party in the Park (copy herewith).
15. To discuss a quote from Highline Adventure for Party in the Park (copy to follow).
16. To approve payments from Mayors Charity Account (details herewith)
17. Bank payments approval (copy herewith).
18. To review income and expenditure reports (copies herewith).
19. Update from RFO on financial matters.

Mrs O Holtom RFO

30th May 2019

To: Mr N Bennett (Chairman),
Councillors Mr A Osborne, Mrs J Antill, Mr O Forder, Mr L Cresswell, Mr D Williams, Mr S Hall and Mr S Barrett.
Agenda copied to remaining Councillors for information.