

# **SUDBURY TOWN COUNCIL**

You are **summoned** to a meeting of the FINANCE COMMITTEE to be held in the MAYOR'S PARLOUR, TOWN HALL on TUESDAY 7<sup>th</sup> January 2020 at 6.30pm to transact the following business.

## **AGENDA**

1. Substitutes and Apologies – Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted and receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for Dispensation. (These must be received in writing prior to the meeting).
5. To discuss Internal Audit report for P/E 30<sup>th</sup> September 2019 (copy herewith)
6. To discuss Internal Audit procedure (copy herewith).
7. To discuss a quote for 2020 Christmas lights installation (copy herewith).
8. To discuss a Service Level Agreement for Customer Access Point (copy to follow).
9. To review a draft annual budget for FYE 31<sup>st</sup> March 2021 (copy herewith).
10. To discuss a quote for removal of a dangerous tree near Flint Lodge in the Sudbury Cemetery.
11. To discuss a quote from Babergh District Council for the printing of Poll Cards for By-Election.
12. Bank payments approval (copy herewith).
13. To review income and expenditure reports (copies herewith).
14. Update from RFO on financial matters.

**Mrs O Holtom RFO**

23<sup>rd</sup> December 2019

**To:** Mr N Bennett (Chairman),

Councillors Mr A Osborne, Mrs J Antill, Mr O Forder, Mr L Cresswell, Mr D Williams, Mr S Hall and Mr S Barrett. Agenda copied to remaining Councillors for information.