

SUDBURY TOWN COUNCIL

MINUTES OF THE PLANNING, DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING HELD VIA VIDEO TELECONFERENCE ON MONDAY 15TH FEBRUARY 2021 COMMENCING AT 6.30 PM

Committee members present: Mr N Bennett - in the chair

Mrs S Ayres
Mr T Cresswell
Mr S Hall
Ms E Murphy
Mr A Osborne
Miss A Owen

Mr C Griffin – Town Clerk
Mrs J Budd – Deputy Town Clerk

The Mayor of Sudbury, Councillor J Owen was also in attendance.

1. **Substitutes and Apologies**

Apologies for absence were received from Councillor J Sayers.

2. **Declarations of Interest**

No declarations were received.

3. **Declarations of gifts and hospitality**

There were no declarations of gifts or hospitality.

4. **Requests for dispensation**

No requests for dispensation had been received.

5. **Minutes**

RESOLVED

That the minutes of the meetings held on Monday 4th and 18th January 2021 be confirmed and would be signed by the Chairman as a correct record.

6. **Risk Management Strategy**

The Town Clerk advised that he had revised the way risks were assessed using a standard 5 x 5 likelihood versus impact matrix.

Risks to Sudbury Town Council will be assessed using this matrix where their likelihood and impact in the three areas of physical injury, financial loss and reputational damage, will be scored.

This proposed amended strategy will be discussed by each committee prior to it being proposed for adoption by the full Council in March. Any additions risks that members wish to add can be sent to the Town Clerk ahead of the Council meeting.

That additional groups be added including Infrastructure – Street lighting and a section to monitor the overall risk for trees.

7. **Planning Applications**

DC/20/05183 **Proposal:** Reserved matters application for Phase 1 (Infrastructure) (matters relating to layout, scale, appearance and landscaping) for the installation of site wide infrastructure, including spine road, sustainable drainage scheme and associated services, infrastructure, landscaping and ecological enhancements details pursuant to Outline Planning Permission ref. B/15/01718, dated 29th March 2018 (Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network energy centre); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.)

Location: Chilton Woods Mixed Development Land North Of Woodhall Business Park Sudbury.

RESOLVED – APPROVE – However members still had concerns regarding the impact that construction traffic would have on local residents, along with the general infrastructure within the town i.e. East Street, Church Street. It should be stated within any conditions that construction traffic must enter the town via A134 whenever possible. Members required clarification on the comments made by the Environment Agency and Anglian Water over sewage and the comments made by Suffolk Fire Service on the installation of fire hydrants. Concerns were raised, along with other stakeholders, on the actual location of the road to serve the construction traffic.

DC/20/05919 **Proposal:** Full planning application – Change of use of premises and erection of extractor/flue for new pizza restaurant including signage.

Location: 34-35 Kings Street, Sudbury. CO10 2EN.

RESOLVED – APPROVE

DC/21/00531 **Proposal:** Application to determine if Prior Approval is required for a proposed Change of Use from Shops (A1) Financial and Professional Services (A2) Betting Offices, Pay Day Loan Shops or Casinos (sui generis use) to Restaurants and Cafes (Class A3), and for building or other operations for provision of facilities for ventilation, extraction and the storage of rubbish. The Town and Country Planning Act (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3 Class C.

Location: Unit 1, 36 Station Road, Sudbury. CO10 2SS.

RESOLVED – APPROVE

8 'No cold calling'

The Town Council have been approached by Suffolk Trading Standards for permission to install two 'No Cold Calling' signs on lampposts in Newton Croft. These posts are owned by Sudbury Town Council.

RESOLVED

That permission is granted for Suffolk Trading Standards to install two 'No Cold Calling' signs on lampposts in Newton Croft.

9 Removal of parking restrictions in North Street

The Town Clerk advised that originally the parking restrictions in North Street were put into place to help social distancing during the Summer months, however some traders felt this was not necessary any longer.

RECOMMENDED

That the committee recommend to the full council meeting in March, that the temporary parking restriction in North Street be removed, subject to this being in line with Government guidance and the continued improvement in the COVID-19 situation.

10 Suffolk Heritage highway issues

As part of the proposed new Traffic Management Orders (TMO's), yellow lines should be installed on the kerb line within Old Market Place. Suffolk Highways heritage team have raised concerns on these being installed within a heritage area.

RESOLVED

That the Town Clerk discusses with the Heritage team any alternatives to painting on the kerb stone.

11 Highways list

The Deputy Town Clerk updated members on matters on the Highway list. The blocked drain at the bottom of Upper East Street had been reported again, along with the issue of flooding at the junction of Croft Road and Gainsborough Road.

RESOLVED

That, as the flooding at the junction of Croft Road and Gainsborough Road has now also reached the pelican crossing, where people cross the road, this must be escalated with Suffolk County Council.

That the ownership of the road that runs in front of the Cottages at Siam Place be established. If the road belongs to Suffolk County Council, then the pot holes need to be reported.