

SUDBURY TOWN COUNCIL
TOWN HALL, SUDBURY, SUFFOLK, CO10 1TL

You are hereby **summoned** to attend the monthly meeting of the Council of the said Town to be held in the Assembly Room, Sudbury Town Hall on **TUESDAY 8TH JUNE 2021** at **7pm** to transact the following business:-

AGENDA - Amended

- 1 Apologies – to receive and approve any apologies for absence.
- 2 Declarations of Interest.
- 3 Declarations of Gifts and Hospitality.
- 4 Requests for dispensation (must be received in writing prior to the meeting).
- 5 To confirm the minutes of the Council Meeting held on Tuesday 18th May 2021.
- 6 To co-opt a new member to replace Cllr Oliver Forder who has resigned. The candidates who have put their names forward are:
 - Thomas Morelli
 - Jake Thomas
- 7 To receive reports from the County/District Councillors and the Public Forum;
 - a) County Councillors' reports
 - b) District Councillor's report
 - c) Policing issues
 - d) Question Time for members of the public (15 minutes maximum)
- 8 To adopt the recommendations of the following committees:-
Chairman of committee to give a brief report prior to adoption

Planning, Development & Highways – 24th May 2021
Leisure and Environment – 25th May 2021
Finance – 1st June 2021
Human Resources – 2nd June 2021
- 9 To review the Annual Internal Audit Report 2021.
- 10 To review the Annual Governance Statement 2020/2021.
- 11 To review the Accounting Statements for 2020/2021.
- 12 To approve the writing off of a deposit payment to Highline Adventure.
- 13 To discuss the public response to the Mill Acre proposals.

14 To review and adopt Standing Orders as detailed below:

- i. Review of delegation arrangements to committees, sub-committees, staff and other local authorities;
- ii. Review of the terms of reference for committees;
- iii. Appointment of any new committees in accordance with standing order 4 above;
- iv. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities;
- v. Review of representation on or work with external bodies and arrangements for reporting back;
- vi. Review of inventory of land and assets including buildings and office equipment;
- vii. Confirmation of arrangements for insurance cover in respect of all insured risks;
- viii. Review of the Council's and/or staff subscriptions to other bodies;
- ix. Review of the Council's complaints procedure;
- x. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);
- xi. Review of the Council's policy for dealing with the press/media; and
- xii. Review of the Council's employment policies and procedures;

More information relating to the above will be sent out in due course.

15 Mayor's announcements.



2nd June 2021

Mr C Griffin
TOWN CLERK

TO: The Mayor & Members of Sudbury Town Council; County Councillor PJ Faircloth-Mutton; District Councillors; Insp M Bailey - Sudbury Police Station; the Press

**ALL MEMBERS OF PUBLIC ARE INVITED TO PARTICIPATE ON-LINE –
PLEASE VISIT OUR WEBSITE FOR FURTHER DETAILS**