

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD IN THE TOWN  
HALL ASSEMBLY ROOM ON MONDAY 24<sup>TH</sup> MAY 2021 COMMENCING AT 6.30 PM**

Committee members present: Mr N Bennett - in the chair

Mrs S Ayres  
Mr T Cresswell  
Mr S Hall  
Ms E Murphy

Mr C Griffin – Town Clerk  
Mrs J Budd – Deputy Town Clerk

**1. Substitutes and Apologies**

Apologies for absence were received from Councillors A Osborne and J Sayers.

Councillor Miss A Owen was absent but no apologies were received.

Councillor Ms E Murphy was substitute for J Sayers.

**2. Declarations of Interest**

No declarations were received.

**3. Declarations of gifts and hospitality**

There were no declarations of gifts or hospitality.

**4. Requests for dispensation**

No requests for dispensation had been received.

**5. Minutes**

**RESOLVED**

**That the minutes of the meetings held on Monday 26<sup>th</sup> March and Monday 12<sup>th</sup> and 26<sup>th</sup> April be approved. These had been adopted at the April meeting of the full council.**

**6. Election of a Vice Chairperson**

Councillor S Hall was nominated to continue as Vice Chairperson for the year 2021/2022.

No other nominations were received.

**RESOLVED**

**That Councillor S Hall be elected Vice Chairperson for the year 2021/2022.**

7. **Examination Hearing for the Babergh & Mid Suffolk Joint Local Plan**

Members were advised the Examination Hearing for the Babergh and Mid Suffolk Joint Local Plan 2018 – 2037 will commence on Monday 21<sup>st</sup> June. Members can attend in person or watch the Virtual Session on MS Teams.

**RESOLVED**

**That the contents of the letter be noted.**

8. **Advertising on Notice Board – Chaucer Road**

Members were requested to consider giving permission for WD Creative in Chaucer Road permission to use the rear of our notice board to advertise their business. A copy of the proposal is shown at minute page XXX.

The company would require advertisement consent from Babergh District Council, however they require the Town Councils permission to use the notice board.

**RESOLVED**

**That members APPROVE this request in principle, subject to an acceptable charge being agreed.**

9. **Aubrey Drive Flood Risk Project Proposal**

A briefing note received from Suffolk County Council was discussed. The proposal was to create two flood storage areas on existing public open space alongside a watercourse. A copy of the full proposal is shown at minute page XXX.

**RESOLVED**

**That the contents of the proposal be noted.**

6.55pm            **Councillor Mrs S Ayres left the meeting.**

10. **Planning applications**

DC/21/01460            **Proposal:** Discharge of conditions Application for B/15/01718 – Condition 8 (Design Code).  
**Location:** Chilton Woods Mixed Development Land, North of Woodhall Business Park, Sudbury.

**RECOMMENDED: APPROVE.**

DC/21/01948            **Proposal:** Planning application – Change of use and conversion of existing outbuilding (Sui Generis) to provide 1no dwelling (C3), utilising existing access off Upper East Street, with associated parking and hard and soft landscaping. (NEW INFORMATION).

**Location:** Horse and Groom, 35 East Street, Sudbury. CO10 2TD.

**RECOMMENDED: APPROVE and noted.**

DC/21/02457

**Proposal:** Replace 8 no. vertical sliding sash windows with UPVC sash windows.

**Location:** Grace Baptist Church, New Street, Sudbury. CO10 1JB

**RECOMMENDED: APPROVE.**

DC/21/02309

**Proposal:** Householder Planning Application - Replacement of hard wood windows and doors.

**Location:** 3 Christopher Court, Christopher Lane, Sudbury. CO10 2FY.

**RECOMMENDED: APPROVE**

DC/21/02640

**Proposal:** Full planning application – Extension of Car Park, increasing capacity from 28 to 41 parking spaces.

**Location:** Woodhall Community Primary School, Mayflower Way, Sudbury. CO10 1ST

**RECOMMENDED: APPROVE**

DC/21/02657

**Proposal:** Notification of Works to Trees in a Conservation Area – Fell 1no. Conifer.

**Location:** 1 Bulmer Road, Sudbury. CO10 1DE.

**RECOMMENDED: APPROVE**

DC/21/02744

**Proposal:** Application for consent to display an advertisement(s) – Installation of replacement illuminated and non-illuminated signs.

**Location:** Black Boy Hotel, 7 Market Hill, Sudbury. CO10 2EA.

**RECOMMENDED: APPROVE**

DC/21/02745

**Proposal:** Application for Listed Building Consent – Installation of replacement illuminated and non-illuminated signs.

**Location:** Black Boy Hotel, 7 Market Hill, Sudbury. CO10 2EA.

**RECOMMENDED: APPROVE**

DC/21/02748

**Proposal:** Application for works to trees protected by Tree Preservation Order WS175/A3 – Fell 3no. Douglas Firs.

**Location:** 8 Elizabeth Way, Sudbury. CO10 7PG.

**RECOMMENDED: REFUSE – Members along with our two Tree Wardens do not agree these three trees require felling. The additional information provided does not justify felling.**

DC/21/02771

**Proposal:** Application for works to a tree protected by Tree Preservation Order BT363/G1 – Reduce 1no Horse Chestnut by up to 3m, due to storm damage, reducing tree will benefit structural integrity. Pollard Walnut of poor form. To pollard one Walnut that encroaches on property and has incredibly poor form. Historical wounds are not healing and so pollarding below these points will help maintain trees health.

**Location:** 133 Clermont Avenue, Sudbury. CO10 1ZN

**RECOMMENDED: APPROVE.**

11. **Highways List**

The Deputy Town Clerk advised that there had not been any items to update or add onto the highway list.

Generally members had concerns over blocked drains in various locations around the town.

**RESOLVED**

**Items to be added:**

- **A missing bollard at the bottom of North Street is continuously being reported to SCC but this is not getting repaired.**
- **Pavement from the bottom of North Street along East Street is very uneven.**

**Contact highways to ask for the schedule of drain cleaning works.**

The meeting closed at 7.43 pm

Signed .....

Chairman