

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the FINANCE COMMITTEE to be held in the MAYOR'S PARLOUR, TOWN HALL on TUESDAY 30th April 2019 at 6.30pm to transact the following business.

AGENDA

1. Substitutes and Apologies – Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted and receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for Dispensation. (These must be received in writing prior to the meeting).
5. To confirm the minutes of the meeting held on Tuesday 2nd April 2019 (copies were circulated and adopted at the April Council meeting).
6. To approve a quote for clearing in cemetery (copy herewith).
7. To approve a quote from TP Fire & Security Limited (copy herewith).
8. To approve a repair invoice from Otis Limited (copy herewith).
9. To review Annual Governance statement (copy herewith).
10. To review internal control conduct document (copy herewith).
11. To approve Mayor's allowance for the financial year 2019/2020 (copy herewith).
12. To review the use of Direct Debit and Standing Order payments (copy herewith).
13. Bank payments approval (copies herewith).
14. To review draft 2018/2019 income and expenditure reports (copies herewith).
15. To review STC reserves (copy herewith).
16. To review Fixed Assets Register (copy herewith).
17. Update from RFO on financial matters.

Mrs O Holtom RFO

23th April 2019

To: Mr N Bennett (Chairman),

Councillors Mrs S Ayres, Mrs J Antill, Mr J Owen, Mr L Cresswell, Mr S Hall and Mr S Barrett.
Agenda copied to remaining Councillors for information.