

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE LEISURE, ENVIRONMENT & HIGHWAYS COMMITTEE HELD IN
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 24TH SEPTEMBER 2019 AT 6.30PM**

PRESENT: Mr J Owen – Chair

Mr S Barrett

Mr S Hall

Ms E Murphy

Mr O Forder

Mr J Sayers

Mrs J Budd – Deputy Town Clerk

Mr B Smith – Community Warden Supervisor

Before the meeting started, members walked around Market Hill identifying areas that needed attention. A copy of these notes are shown at page 386.

1. SUBSTITUTES AND APOLOGIES

Apologies for absence were received from Mr S Ayres, Mr L Cresswell and Mrs J Osborne.

Mr Williams was absent but no apologies were received.

Mr Barrett attended as substitute for Mrs Osborne. Ms Murphy attended as substitute for Mrs Ayres.

2. DECLARATIONS OF INTERESTS

Mr Owen declared that he is a Suffolk County Councillor.

Mr Sayers declared a non-pecuniary interest in items 8.

3. DECLARATION OF GIFTS AND HOSPITALITY

No declarations of gifts or hospitality were received.

4. REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

5. MINUTES

RESOLVED

That the minutes of the Leisure, Environment & Highways meeting held on the 30th July 2019 be confirmed and signed as a correct record.

6. HIGHWAYS MATTERS

- a) The Croft – Mr Pullan a resident of the Croft and Mr Smith attended the meeting to discuss with members an ongoing issue relating to the reseeded of a grassed area used by Anglian Water and UK Power networks during the major works in Gainsborough Road in 2018.

Despite two attempts by Anglian Water, the grass on the right side of the Croft has not been restored to a satisfactory condition. Anglian Water have signed the works off as complete.

RECOMMENDED

That the Town Council purchase some top soil and grass seed. The Community Wardens will endeavour to repair/re-grass the area.

- b) Speeding in Bulmer Road – An email from a resident of Bulmer was discussed. The resident was concerned that there are no 30mph speed signs or street lighting along this road. The area has become very busy over the years including the increase in of heavy goods lorries and containers.

RECOMMENDED

That as part of the current scheme, the Town Council install the Speed Indication Device (SID) in this area.

That Suffolk County Council reinstate be requested to reinstate the white line indicating the layby.

- c) Clermont Avenue to Chaucer Estate Bus Lane – Mrs Budd informed members that there were still ongoing issues regarding this area. People were using it as a 'rat run' when they were able as cars were often parked there blocking it for emergency access.

Back in 2017 the Town Council advised Suffolk County Council that they would prefer for the bus way to be completely removed and the area landscaped.

RECOMMENDED

That investigations be made with Suffolk County Council regarding this issue.

- d) Highways list – The following recommendations were given:

RECOMMENDED

- **Check with Suffolk County Council when the broken barrier on the corner of Girling Street will be repaired.**
- **The similar barrier on the Belle Vue junction needs repairing.**
- **Obtain an update on when the lights on Ballingdon Bridge are due to be replaced.**
- **At the next meeting members will meet at 5.30pm to continue their walk around the town, concentrating on the area around St Peter's.**

7. INSTALLATION OF RED TELEPHONE BOX

Mr Sayers has approached the town council regarding the purchasing and installing an old style red telephone box in the town centre. He proposes that the box would house a defibrillator as well as preserving a heritage item.

Councillor Sayers was investigating funding streams.

Mrs Budd advised that the installation of a telephone box would require planning permission.

RECOMMENDED

That the committee agree in principle to this proposal. Mr Sayers should come back to the committee once funding has been secured.

8. INSTALLATION OF FREE WIFI IN THE TOWN CENTRE

Mr Cresswell had requested that the committee discuss the installation of free WiFi in the town centre.

RECOMMENDED

That as Mr Cresswell was not present at the meeting, this matter be deferred until a later date.

9. PURCHASE OF GLOW PRODUCTS

Members were requested to approve the purchase of glow products to sell at the annual firework display.

RESOLVED

That members approve under the Local Government Act 1972 s145 spending up to £670.00 + vat for the purchase of glow products.

10. STREET NAMING

A request had been received from the family of the late Graham Gordon to have a street named in his memory. Mr Gordon passed away in 2007. He worked with Tim Yeo, was secretary of the Conservative club as well as an active member of the U3A and Probus Clubs.

RECOMMENDED

Investigate Babergh's policy on street naming before agreeing to this.

11. MATTERS PENDING

The Matters Pending list shown at minute page 388 was discussed.

- Ms Murphy suggested the installation of an archway in the new part of the cemetery to separate that from the green burial area.
- Item 8 - Mr Barrett and Ms Murphy advised members that they had watched a demonstration of a road sweeper. They were very impressed with the machine and the results it had given in a short space of time.
- Following the walk around the town centre, Mr Smith advised that all 11 litter bins needed replacing.

RECOMMENDED

That costings be obtained for the installation of a metal archway, plus the plants to grow over.

That the Town Council pursue the purchase or hire of a road sweeper. Obtain all costings before discussing the matter again.

That Mr Smith puts forward a case for the cost to replace all 11 litter bins in the town centre. An application would then be out into Babergh to use CiL money.

12. BUS SHELTERS

Mrs Budd advised members that currently the Town Council have a rolling one year contract with Clear Channel to maintain the bus shelters in the town.

The contract includes regular cleaning and any necessary repair works. There is no charge to the Town Council.

In order for the bus shelters to be upgraded to digital advertising, we would need to be on a 5 year contract. This would enable Sudbury to be added to their works improvement scheme. There still would be no charge to the Council.

Clear channel also provide shelters that have a flower garden on the top. This is to encourage bumble bees.

RECOMMENDED

As long as there is no cost to the town council, then a 5 year contract be agreed.

EXCLUSION OF PUBLIC (WHICH TERM INCLUDES THE PRESS)

That pursuant to Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the business specified in item 16 on the grounds that if the public were present during this item, it is likely that there would be disclosure to them of exempt information.

13. LAND AT WOODHALL

The Private and Confidential report is shown at minute page 389.

The meeting concluded at 8.20pm

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Chairman

Find below Points where Improvements noted for Areas on Location that Members/Officers discussed on their 'walk about' about this evening....

1 Location: Outside Cancer Research ... Bench flaking paint.

Action: To be painted as part of latest drive.

2.Location: Town Centre (Various / Removable) Litter Bins (square plastic material).

Action: Discover costs for replacement and advise next committee. Possible CIL expenditure.

3.Location: Outside MColls... Street Post with Gum Bin

Action: To be straightened ... Bradley suggests with Cherry Picker on Hire in next few months.

4.Location: St Peters Boundary Railings ... Posters getting out of hand.

Action: Find method of control .. Oliver (St Peters) to arrange via email Town Council to advise task of Removing and Policy.

5.Location: Palmers & Partners Basement Pavement Window .. missing glass requiring urgent repair.

Action: Town Council to write to Business and ask for repair work to be carried out where including requesting that they in the meantime urgently look at placing a temporary cover to prevent the unfortunate event of an accident occurring especially the young.

6.Location: Boots the Chemist ... 1. Graffiti on shop fascia 2. General Maintenance below standard of Shop front.

Action: Bradley advised that the Wardens will white wash the Graffiti off - suggest including this in a Letter including 2. that Town Council contact the Business, opening dialogue with them and advising them that members feel that their Building fascia's general state of repair is below a level of acceptable standard and request repair to be carried out at earliest convenience whereby improving the look of their building.

7.Location: Outside Greggs : fly poster on Street Post which is also bent.

Action: Fly poster to be removed. To be straightened ... Bradley suggests with Cherry Picker on Hire in next few months.

8.Location: Outside Lydia Turkish Restaurant ... 4No. Bollards require Paint touching up.

Action: To be painted as part of latest drive.

9.Location: Outside HSBC ... Tarmac by utilities company instead of stone paviour.

Action: Bradley Advises Utilities have to find and install like for like stone paviour in 2020 (6 months rule).

10.Location: Outside HSBC ... Cycle Hoops in need of painting and stone kerb bollards need cleaning.

Action: Cycle Hoops to be painted as part of latest drive. Stone kerb bollards to be jet washed when Paviour will be Steam Cleaned.

11.Location: Outside HSBC leading into Friars Street ... Give Way Sign missing signage and light on top.

Action: Contact Suffolk County Highways to re-report where Sign post needs repair or replacement.

12.Location: Tourist Information Centre / Library leading into Friar Street ... Fly Poster on Street Post.

Action: Fly poster to be removed

13.Location: Tourist Information Centre / Library ... Red Welcome to Sudbury Sign paint flaking with old map.

Action: To be painted as part of latest drive same colour. Officers to look into replacing map with up to date version.

14.Location: Outside Black Boy & Nationwide ... Street Lamp posts have incorrect non heritage style lamp heads.

Action : Chase Suffolk County Council Highways in order to replace these with correct heritage style lamp heads as per old agreement.

15.Location: Outside Lloyds Bank ... CCTV Lamp post needs a paint touch up

Action: To be painted as part of latest drive.

16.Location: Gymphobics .. temporary free enrolment hanging sign on buildings fascia.

Action: Contact Business and request this be removed.

17.Location: Outside St Peters Church including leading up to Thomas Gainsborough Statue ... Weeds growing in grouting of paving slabs on Pavement outside all perimeter of St Peters Church & leading up to Thomas Gainsborough Statue... Bradley advises that if the weeds are removed this is the only thing keeping the paving slabs in place.

Action: Wardens requested to try to gently remove weeds where possible. Long term .. Suggest that Town Council seeks a meeting with Suffolk County Councils Highway official to find a solution of repairing the slabs grouting and find a permanent solution to eliminating weeds forming.

18.Location: St Peters Church... Weeds forming in Church Yard shingle against perimeter fence.

Action: Remove weeds under general maintenance procedure of the Church Yard.

19.Location: Outside Town Hall... Keep Left Island Cover missing.

Action: Bradley advises that the cover was recently replaced and then removed by vandals... Suggest that Town Council seeks a meeting with Suffolk County Councils Highway official to replace but with a more suitable Cover or lockable unit.

20.Location: Outside Mountain Warehouse and towards direction of East Street at Taxi Rank .. Paviour towards the road loose and could be a trip hazard. Also outside Mountain warehouse where previously reported slabs not repaired. Tarmac by utilities company instead of stone paviour replacement.

Action: Bradley advises the slabs against the road are left loose by utilities company which includes Tarmac laid by utilities company instead of stone paviour being replaced. Bradley advises that the Utilities Company have to find and install like for like stone paviour in 2020 (6 months rule)... Suggest that Town Council seeks a meeting with Suffolk County Councils Highway official to inspect the Paving Slabs left by the Utilities Company and Urgently resolve.

21.Location: Outside Town Hall.. Long Drainage Grate. Damaged and loose causing trip hazard where likely.

Action: Repair or replacement required. Bradley advises there is a dispute over ownership. Suggest that Town Council seeks a meeting with Suffolk County Councils Highway official to urgently resolve the matter so that repairs can take place.

The above notes taken are I believe to be a good interpretation of todays 'walk about' discussions/points noted but please feel free to advise of any if taken down in error or to add more