

SUDBURY TOWN COUNCIL

You are **summoned** to a meeting of the FINANCE COMMITTEE to be held in the MAYOR'S PARLOUR, TOWN HALL on TUESDAY 5th June 2018 at 6.30pm to transact the following business.

REVISED AGENDA

1. Substitutes and Apologies – Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted and receive apologies for absence.
2. Declarations of Interest.
3. Declarations of Gifts and Hospitality.
4. Requests for Dispensation. (These must be received in writing prior to the meeting).
5. To confirm the minutes of the meeting held on Tuesday 1st May 2018 (copies were circulated and adopted at the May Council meeting).
6. To review Annual internal Audit Report (copy herewith).
7. To review Fixed Asset Register (copy herewith).
8. To review Accounting Statements for 2017/2018 (copy herewith).
9. To discuss a contract of the stand pipe hire (copy herewith).
10. To review cemetery fees and charges (copy herewith).
11. To discuss quotes for calendars (copies herewith).
12. To discuss quotes for quad bike and trailer (copies herewith).
13. To discuss quotes for ground maintenance (more copies to follow).
14. To approve payment for plants ordered from Cranbrook Nurseries (details herewith)
15. Bank payments approval (copy herewith).
16. To review income and expenditure reports (copies herewith).
17. Update from RFO on financial matters.

Mrs O Holtom RFO

1st June 2018

To: Mr N Bennett (Chairman),
Councillors Mrs S Page, Mrs J Antill, Mr J Owen, Mr L Cresswell, Mrs S Ayres, Mr S Hall and Mr S Barrett.
Agenda copied to remaining Councillors for information.