

SUDBURY TOWN COUNCIL

**MINUTES OF THE MONTHLY MEETING OF SUDBURY TOWN COUNCIL HELD IN THE ASSEMBLY
ROOM, TOWN HALL, SUDBURY ON TUESDAY 10TH JULY 2018 AT 7.00PM**

Present: Mrs S Ayres, Mayor of Sudbury, in the CHAIR.

Mrs J Antill	Mr S Hall
Mr S Barrett	Mr A Osborne
Mr N Bennett	Mrs J Osborne
Mr T Burrows	Mr J Owen
Mr L Cresswell	Mr J Sayers
Mr R Drury	Mr R Spivey
Mrs J Howells	Town Clerk
Mrs J Budd	Assistant Town Clerk
Mr C Spence	County Councillor

13 members of public

1 APOLOGIES

Apologies for absence were received from Mr S Clarke, Mr N Irwin and Mrs S Page.

2 DECLARATIONS OF INTEREST

In accordance with guidance from Babergh District Council's Standards Committee, Mrs Ayres, Mr Barrett, Mr Burrows, Mr Cresswell, Mr Osborne and Mrs Osborne declared that they are Babergh District Councillors. All of these members asked that it be noted that their views expressed at this meeting would be based on information available at the time and might not be the same as those expressed at meetings involving other councils.

3 DECLARATIONS OF GIFTS AND HOSPITALITY

No declarations were received.

4 REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

5 MINUTES

RESOLVED

That the minutes of the Full Council meeting held on Tuesday 12th June 2018 be confirmed and signed as a correct record.

6 REPORTS

a) County Councillor Report – County Councillor Colin Spence gave the following report:

- The new leader of Suffolk County Council is Matthew Hicks. There is also a new Chief Executive.
- There is a new cabinet member for Highways – Mary Evans. She is to attend the Leisure, Environment & Highways at the end of July. A major review of required highway improvements will take place.
- A major consultation is underway relating to the special educational needs of Young People.

- The public health team are to launch a diabetes awareness campaign – this is critically important to support the health check services carried out by One Life Suffolk.
- The sand and gravel sites plan is out for its second consultation before a final decision is made. There are still no locations anywhere near Sudbury.
- Mr Spence has given some of his locality budget to Sudbury Gymnastics Club and the Sudbury Library.

County Councillor Jack Owen gave the following report:

- Mr Owen has also given locality budget to Sudbury Gymnastics Club. The club wish to undertake a major refurbishment costing around £70,000. This serves around 700 children. All local County Councillors have been approached for funding, with three agreeing so far.
- The Suffolk Home to School transport policy has been discussed recently. It has now been agreed that charges will be made for the use of this scheme. About 1% of children in Sudbury will be effected.
- A meeting of County Councillors and Town Councillors will take place regarding highway matters. This meeting will be chaired by the new cabinet member Mary Evans.
- Concern has been raised regarding the route buses will take during the 6 week road closure of Gainsborough Road. Mr Owen advised that he had contacted the public transport officer for a response. Councillor Jan Osborne commented that it was a relief to see that Suffolk County Council had listened to the Town Council and changed the diversion to Newton Road instead of East Street.
- Could assurance be given that the traffic lights in Great Eastern Road and the road closure in Friars Street/Market Hill will be removed before this work starts.
- That all the major supermarkets in town be advised of the road closure and that their large HGV's may not be able to get through.

RESOLVED

That Councillors Spence and Owen for thanked for their reports.

- b) **District Councillors report** – Mr Cresswell gave the report. A copy of his report is shown at minute page 321.

- Councillor Hall commented on the state of the car parks – the weeds and trees are overgrown and need attention. The entry roads to the car parks are not very welcoming and are often the first impression visitors see of Sudbury. Due to an overgrown tree, the CCTV camera in Girling Street car park is partially blocked.
- Councillor Sayers again asked about the 'For Sale' board that is still on the side of Belle Vue House. Councillor Barrett informed members that a report regarding the future of Belle Vue House will be submitted to the cabinet meeting on Thursday. The sign should be removed over the next couple of days. Mr Sayers also commented on the amount of 'A' boards around the town; he was advised that this is a matter that the Town Council can deal with.
- Members were advised that following new Government Housing Regulations, councils where housing affordability is an issue, can apply for additional funding. Babergh and Mid Suffolk have been identified as having this problem. Babergh will submit a bid for additional funding from the Housing Revenue Account.

RESOLVED

That Councillor Cresswell be thanked for his report and the information received from other Councillors be NOTED.

c) Policing Issues

The Town Clerk advised that she is to meet with the new Engagement Officer later in the week. PC Jon Gerrish will attend the September meeting of full Council.

Members were reminded that CCTV in Sudbury will be continued to be monitored in Sudbury for at least the next 12 months. At the June meeting of full Council members adopted the motion made at the Annual Town Meeting to recommend this service remains in Sudbury. The Town Clerk is currently obtaining evidence to support this to enable a strong case to be built.

RESOLVED

That the discussions above be NOTED.

d) Public Forum

At 7.45pm members of the public were invited to ask questions pertaining to Sudbury. The meeting resumed at 7.55pm.

7 TO ADOPT THE RECOMMENDATIONS OF THE FOLLOWING COMMITTEES:

The Chairman advised that another planning application had been submitted for a proposed development on the former site of the Tax Office. The Committee again refused the application over the height of the building and the potential for neighbouring properties to be overlooked.

Planning & Development
4th June 2018

It was RESOLVED to ADOPT the REPORT

Planning & Development
18th June 2018

It was RESOLVED to ADOPT the REPORT

Planning & Development
2nd July 2018

It was RESOLVED to ADOPT the REPORT

Leisure, Environment & Highways
26th June 2018

It was RESOLVED to ADOPT the REPORT

8 DATA PROTECTION AND PRIVACY POLICY

Following the introduction of the new General Data Protection Regulations, members were requested to adopt the Data Protection and Privacy policies for Sudbury Town Council. Copies of these policies are shown at minute page 332.

RESOLVED

That these two policies be adopted.

9 SUDBURY VISION DOCUMENT

Following the recent Away Day, members were requested to formally adopt the Sudbury Vision document. Councillor Antill gave a report. A copy of the report and the Sudbury Vision document is shown at minute page 334. Special thanks were given to Councillors Barrett and Drury for all the hard work they have put into producing this document.

RESOLVED

- North Street – The wording ‘create traffic access’ be removed.
- Parking – The wording ‘introduce Market Hill privilege parking charge’ be removed.

That subject to the above amendments, the document be approved.

Councillor Hall wished the following statement from him be minuted “*I strongly oppose the approval of the document due to the layout suggested by pictorial as the said redevelopment on Market Hill as I do not believe it will fit and to show this as an aspiration to the general public is misleading whom will see the document and as a result of this portrayal I also believe this will have a detrimental effect on Sudbury’s ability to hold a sizeable Market on Market Hill in the future*”.

10 SERVICE LEVEL AGREEMENT – CUSTOMER ACCESS POINT

As part of the improvements to the Advice Centre, the finance committee have been consulting with Babergh District Council over the Service Level agreement.

The latest email received from Babergh states that they would meet some redundancy costs, should the need arise.

The current agreement expires on the 23rd September 2019. At the moment, Babergh are proposing a rolling six month extension from this date. The Town Council would like to be able to set its precept in January 2019 with the assurance that the Customer Access Point will be funded by BMSDC for at least another 2 years ie until the end of the financial year 2021.

RESOLVED

That the Town Clerk continues to pursue for the agreement to be extended ideally to 2021 or at least for 12 months at a time to enable to Town Council to set their budget accordingly.

11 OPENING OF PARTY IN THE PARK AND THE ANNUAL REGATTA

Due to the absence of both the Mayor and Deputy Mayor, members were requested to appoint a member to officially open Party in the Park on the 22nd July and to attend the 138th Annual Regatta on Saturday 4th August.

RESOLVED

That Councillor Jack Owen opens Party in the Park. Councillor Simon Barrett will attend the 138th Annual Regatta.

12 LEISURE, ENVIRONMENT AND HIGHWAYS

Councillor Jenny Antill has requested to give up her seat on the Leisure, Environment and Highways committee. Mrs Antill already sits on both the Policy & Resources and Finance committees. Councillors were requested to appoint another member to serve on the Leisure, Environment & Highways committee.

RESOLVED

That Councillor Tom Burrows be appointed to serve on the Leisure, Environment & Highways committee.

13 FUNDED PCSOs

A letter received from Suffolk Constabulary was discussed. The Police and Crime Commissioner and Chief Constable have reaffirmed their commitment to the continued provision of 'funded' PCSOs and have written to enquire whether the Town Council would be interested in working with them to fund a PCSO.

RESOLVED

That the Town Council is unable to fund a PCSO however would like the Town Clerk to investigate the cost.

14 WINTER BEDDING

Members were requested to approve the purchase of winter bedding plants for October 2018 to May 2019. The purchase of the plants plus the planting will cost just over £2200. This follows the same planting locations as the summer bedding apart from the hanging baskets.

RESOLVED

Members approved under the power of LGS1972 S144 the cost of acquisition of winter bedding in the sum of £2200 plus VAT.

15 BOATING POND

Members were requested to approve a quotation for the refurbishment of the Boating Pond. Mrs Budd advised that the scale of the refurbishment had been reduced due to funding. The new scheme will include a complete new base, sides and inlet value.

The £2000 received from Tesco needs to be spent by the 24th July.

RESOLVED

Members approved under the power of Public Health Act 1961 S54 the cost of refurbishment of the Boating Pond in the sum of £9500 + VAT from Heathland Group.

That Mrs Budd obtain the expected 'life' of the new base.

That the payment of £2000 + VAT be paid immediately.

That the remaining £7500 + VAT be paid on completion of the works.

AT 8.50PM MEMBERS AGREED TO EXTEND THE MEETING UNTIL 9.15PM

16 QUOTATIONS FOR NEW CEMETERY VEHICLE

At the June meeting of Finance, members discussed quotes for a Quad Bike and Trailer for use at the Cemetery. Members agreed that possible other types of equipment should be considered.

Three quotations were received from Ernest Doe for Ride-on Mowers/Tractors.

RESOLVED

Members approved under the power of Open Space Act 1906 ss9,10,15 the acquisition of a 500cc B&S 38" XRD Deck Ride on Mower, in the sum of £2708.01 + vat. Our existing trailer will attach to this vehicle.

17 MAYORAL CHAIN

This item was to discuss the repair of the chain, however the quotation received was for £400 so does not require approval by Full Council.

RESOLVED

That the use of the chain and the possible refurbishment be discussed at a future meeting of the Leisure, Environment & Highways committee.

18 PURCHASE OF BAR SUPPLIES FOR PARTY IN THE PARK**RESOLVED**

Members approved under the power of LGS1972 S145 the acquisition of Bar Supplies for Party in the Park, up to the cost of £1800 including VAT.

19 MR BEAN ENTERTAINMENTS – PARTY IN THE PARK**RESOLVED**

Members approved under the power of LGS1972 S145 the cost of Mr Bean entertainments in the sum of £510.00 excluding VAT.

20 CLOUD 9 ROADSHOW – PARTY IN THE PARK**RESOLVED**

Members approved under the power of LGS1972 S145 the cost Cloud 9 roadshow in the sum of £1035.00 excluding VAT.

21 BANK PAYMENTS APPROVAL**RESOLVED**

That members approve all listed May 2018 payments over £500 shown at minute page 336.

22 INCOME AND EXPENDITURE

That the Income and Expenditure shown at minute pages 337 to 348 be noted. Members should direct any questions they have to the Responsible Finance Officer.

23 COUNCILLORS ATTENDANCE AT CIVIC AND PUBLIC EVENTS

An email had been received regarding the 'lack' of attendance by Councillors at civic and public events. Discussions were held over whether it was due to short notice or other reasons.

Members felt that they are only 'summoned' to attend Council and Committee meetings but for Civic and Public events they are only invited, so it is therefore their own choice whether they attend or not. Some Councillors felt that the electorate liked to see their councillor 'out and about' but this is not mandatory.

It was also stated that some Councillors have full time jobs therefore attending functions during daytime is difficult.

RESOLVED

That at the beginning of each year, a letter is produced detailing all the regular events to give members plenty of time.

That where possible, apologies must be sent for any Civic or Public event that you are unable to attend.

24 MAYOR'S ANNOUNCEMENTS

The Mayor advised that she had undertaken many events representing Sudbury. Hosting Suffolk Day was an honour and was thoroughly enjoyed by all those who had attended and taken part.

The business of the meeting was concluded at 9.05 pm

Chairman.....