

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE PLANNING, DEVELOPMENT AND HIGHWAYS COMMITTEE MEETING HELD VIA  
VIDEO TELECONFERENCE ON MONDAY 29<sup>TH</sup> MARCH 2021 COMMENCING AT 6.30 PM**

Committee members present: Mr N Bennett - in the chair

Mrs S Ayres  
Mr T Cresswell  
Mr S Hall  
Ms E Murphy  
Mr A Osborne  
Miss A Owen

Mr C Griffin – Town Clerk  
Mrs J Budd – Deputy Town Clerk  
Mr B Smith – Community Warden Supervisor

The Mayor, Councillor Mr J Owen was also in attendance.

1. **Substitutes and Apologies**

Apologies for absence were received from Councillor J Sayers.

2. **Declarations of Interest**

No declarations were received.

3. **Declarations of gifts and hospitality**

There were no declarations of gifts or hospitality.

4. **Requests for dispensation**

No requests for dispensation had been received.

5. **Essex Minerals Local Plan review**

Members were requested to consider commenting on the consultation for the Essex Minerals Local Plan review.

**RESOLVED**

**That the contents of the report be noted.**

6. **Pavement Licence**

Babergh District Council had received a Pavement Licence Application Form from the Prado Lounge on Market Hill, requesting permission for them to put tables and chairs out on Market Hill for the purpose of serving food and drink whilst the area was closed to traffic.

Some members had already put their thoughts in emails to the Town Clerk, who had then collated them into a reply to Babergh District Council in order to meet the deadline. A copy of the reply is shown at minute page 198.

**RECOMMENDED: That the Town Clerk's email be adopted as the formal response to Babergh District Council along with the following additions:**

**A condition that Prado conduct regular litter sweeps to pick up anything that may have fallen from their tables or blown away to another area of the Market Hill.**

**A condition that the northern half of the carriageway (including the layby) must be kept clear at all times for 'blue light' vehicles and deliveries to other shops.**

**A condition that live, recorded or background music shall not be permitted by the premises at any time whilst the licence is in operation.**

**That the Prado street furniture could not be stored in the layby when not in use, but it was expected that the Town Council could find a suitable area in the middle.**

7. Planning applications

DC/20/01344                    **Proposal:** Householder application – Erection of a 1.8m high boundary fence.

**Location:** 92 Clermont Avenue, Sudbury. CO10 1AE.

**RECOMMENDED: APPROVE.**

DC/21/01460                    **Proposal:** Discharge of Conditions Application for B/15/01718 – Condition 8 (Design Code)

**Location:** Chilton Woods Mixed Development, Land North of Woodhall Business Park, Sudbury.

**RECOMMENDED: APPROVE, however members were disappointed with the lack of reference to use of solar panels as a source of renewable energy across the site.**

DC/21/01569                    **Proposal:** Notification of works to trees in a Conservation Area – vT1 (Sycamore) – Reduce by 8-10 foot in height and shape.

**Location:** 2 Alan Phillips Way, Sudbury. CO10 1AP.

**RECOMMENDED: REFUSE – Due to the detrimental impact on the 'street' scene from the rear of the property.**

DC/21/01572                    **Proposal:** Notification of works to trees in a Conservation Area – vT1 (Sycamore) – Reduce by 8-10 foot in height and shape.

**Location:** 4 Alan Phillips Way, Sudbury. CO10 1AP.

**RECOMMENDED: REFUSE – Due to the detrimental impact on the 'street' scene from the rear of the property.**

DC/21/01627      **Proposal:** Application for works to a tree in a Conservation Area – Cut back and reshape 1no Holly Tree.

**Location:** 11 New Street, Sudbury. CO10 1JB.

**RECOMMENDED: APPROVE**

DC/21/01702      **Proposal:** Householder Planning Application – Erection of a first floor rear extension.

**Location:** 8 Acton Lane, Sudbury. CO10 1QN.

**RECOMMENDED: APPROVE**

8.      **Speed indicating Devices (SIDs)**

Members had received the data from the Speed Indicating Devices deployed in Sudbury. The data showed an increased amount of speeding along Newton Road between midnight and 7am.

**RECOMMENDED: That the data be passed onto the Police and the Road Safety Team. Any major issues should also be raised at the monthly meeting members have with the Locality Police Inspector.**

The meeting closed at 7.37 pm

Signed .....  
Chairman

Dear Kay,

Thank you for giving us the opportunity to comment on this pavement licence application. We don't have a scheduled meeting of our planning committee until this evening, so first, is it possible for us to give the official Sudbury Town Council response late tonight once the members have discussed this?

If we must answer before the end of the working day, my initial thoughts, with input from some councillors, are below.

### Initial Sudbury Town Council Response

In general we are in support of all food and drink businesses on Market Hill having the opportunity to serve customers at tables in the market area this spring and summer, but we need to keep control of the process to enable markets and other public events to take place on this important public open space. Therefore, we would like an element of conditionality in the licence to ensure that the town council maintain their current primary right over the area to run markets. We currently run markets every Thursday, Friday and Saturday, but we have plans to run occasional extra specialist markets from time to time. On main market days, there is no space for café tables on market hill before 4pm, but on days with only a limited number of market stalls, we could adjust the layout to allow concurrent use. These decisions can only be made on the day when we know the number of traders. We would always try to find space for the café tables if it did not disrupt the market, as the two side-by-side would enhance the attractiveness of the town centre.

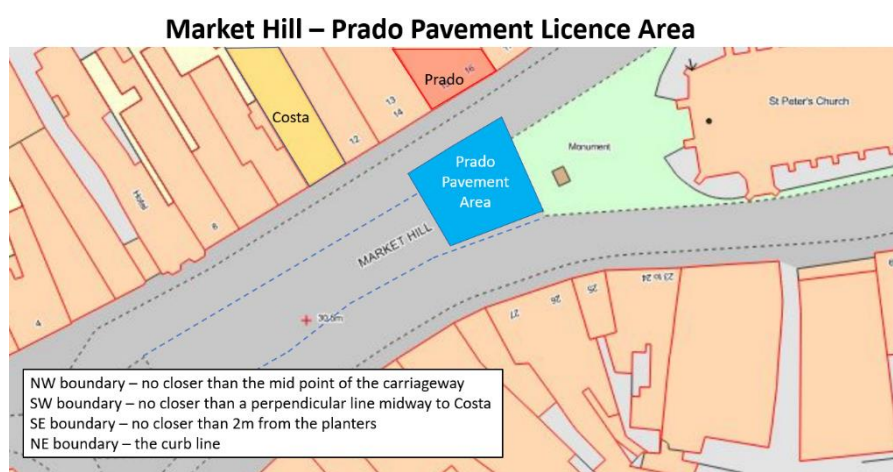
Therefore, we propose the following amendments to the Prado application:

**Section 5 Recommended Text** Area shown edged in dark blue on the **new town council plan, once approved in writing by the town council and marked on the ground.** ~~This area has been agreed directly with Sudbury Council.~~ On all days when a market is held ~~Market Days~~ this area will **be reduced as required by the town council**, due to the **market traders having priority requirements** for the space.

**Detailed Map** We need have a more detailed map with a clear definition of the outer limits of the licence area. I have attached an example, but I would like to mark this on the ground with a Prado manager before we issue the licence.

**Section 7 Change Timings** to 1600 start on Thursdays and Saturdays, when we have a full market.

**End Date** We anticipate the end of the current TTRO in September and the return of parking on Market Hill. It would be best if this application stated explicitly that the licence will be revoked immediately that the current TTRO comes to an end.



**Noise / Music** We would like to stipulate a ban on any outdoor live and or background music unless approved in advance.