

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE LEISURE, ENVIRONMENT & HIGHWAYS COMMITTEE HELD IN
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 27TH FEBRUARY 2018 AT 6.30PM**

PRESENT: Mr J Owen – Chair

Mr L Cresswell

Mr S Hall

Mr N Irwin

Mr A Osborne

Mrs J Osborne

Mr R Spivey

Mrs J Budd – Assistant Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted.

Apologies were received from Councillor Mrs J Antill and Councillor J Sayers. Councillor Osborne was substitute for Mrs Antill.

2. **DECLARATIONS OF INTERESTS**

In accordance with guidance from Babergh District Council's Standards Committee, Mr A Osborne and Mrs J Osborne declared that they are Babergh District Councillors. Mr Owen declared that he is a Suffolk County Councillor. They asked that it be noted that views expressed at this meeting would be based on information available at the time and might not be the same as those expressed at meetings involving other councils.

3. **DECLARATION OF GIFTS AND HOSPITALITY**

No declarations of gifts or hospitality were received.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **ELECTION OF A VICE CHAIRMAN**

Following the February Council meeting where the committees were re-appointed, members were requested to elect a Vice Chairman.

Councillor Irwin was the only nomination.

RECOMMENDED

That Councillor Irwin be elected Vice Chairman.

6. MINUTES

RESOLVED

That the minutes of the Leisure, Environment & Highways meeting held on the 30th January 2018 be confirmed and signed as a correct record.

7. STREET NAME SIGN

An email received from Suffolk County Council was discussed. They had been contacted by Malins Management requesting "Leading to Meadow Place" be added onto the existing street name plate at the junction of Meadow Lane and Station Road. Currently the sign just states Meadow Lane, leading to Nonsuch Meadow.

The Senior Surveyor for Sudbury believed this is an impractical request as Meadow Lane also leads to Willow Close, Bullocks Lane, Bullocks Terrace, Hyde Road, Red House Lane and Meadow Place.

RECOMMENDED

That Sudbury Town Council agree with the Senior Surveyor in that this is an impractical request.

8. DELPHI FIRE WORK DISPLAY

Members discussed the future of the Delphi Firework Display. Members expressed what a fantastic event this is, however are concerned that this event is running at a loss.

RECOMMENDATION

That this matter be deferred until the next meeting when the income and expenditure of the event over the last 3 years be obtained and discussed.

9. CAROLLING ALL THE WAY 2018

Members discussed a letter received from St. Nicholas' Hospice detailing an event they wish to hold during a weekend in December 2018.

The event "Carolling all the Way" will be a classic carolling event consisting of groups of 5+ people going door to door over one weekend, followed by a final village gathering/sing-song held either around the village Christmas Tree, or in the village hall etc. There will be raffle tickets sold alongside the carolling with a multitude of prizes to be won for all villages taking part.

The event will be launched in mid-September, inviting all budding singers and enthusiasts to apply.

The Town Council are being asked to support this event.

RECOMMENDED

That the Town Council support the event, and request copies of any licensing requirements they have needed to obtain.

10. MATTERS PENDING

Members discussed the matters pending list (copy shown at minute page 107).

RECOMMENDED

Item 2 – No further information has been received at the moment.

Item 3 – One quotation of £15,000 has been received so far.

Item 5 – This matter is being dealt with by the Policy & Resources Committee.

11. HIGHWAYS LIST

A copy of the highway list is attached at minute page 108.

The following comments were made:

- Councillor Owen advised that he is slowly working his way through the highway list and reporting everything onto SCC website. This then generates an automated email as record of reporting.
- The bus lane in Clermont Avenue is ongoing.
- It has been agreed that the installation of new lighting at the zebra crossing by the Chaucer Estate may improve the visual aspect of this area. SCC are currently negotiating a price for new lighting.
- All new street lights being installed are now made of galvanised steel, reducing the amount of maintenance they require.
- Ongoing problems with pot holes. There doesn't appear to be any being repaired!!
- That an officer also add all the highway list onto SCC reporting tool.

RECOMMENDED

That an officer from SCC Highways be invited to the next meeting.

That the highways list be NOTED.

The meeting concluded at 7.50pm

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Chairman