

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD IN
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 21st JANUARY 2020 AT 6.30PM**

PRESENT: Mrs J Antill – Chair

Mr S Barrett
Mr N Bennett
Mrs E Murphy
Mr R Spivey

Mrs J Howells – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Apologies were received from Mrs J Osborne.

2. **DECLARATIONS OF INTERESTS**

No declarations of interest were received.

3. **DECLARATION OF GIFTS AND HOSPITALITY**

No declarations of gifts or hospitality were received.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the Policy and Resources meeting held on the 19th November 2019 be confirmed and signed as a correct record.

6. **TOWN COUNCIL BUSINESS PLAN**

Members discussed the draft Business Plan to recommend adoption by Full Council in February. A few minor points were noted and the final draft will be proof read by the Town Clerk.

RECOMMENDED

That the Business Plan be finalised by Cllr Jenny Antill and proof read by the Town Clerk.

That the final version be circulated to Councillors with the recommendation that it be adopted by Full Council in February 2020.

7. FORWARD WORK PLAN

The Forward Work Plan was noted by members (copy shown at minute page 36).

RECOMMENDED

That Item 2 - Ambitions for Sudbury document - be removed from the list.

That the Forward Work Plan be noted.

That as work on the Business Plan has now been completed future Policy & Resources meetings continue on a quarterly basis throughout the year.

The meeting concluded at 7pm

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Chairman