

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD THROUGH  
VIDEO TELECONFERENCING ON TUESDAY 16<sup>th</sup> FEBRUARY 2021 AT 6.30PM**

PRESENT:                      Mrs J Antill – Chair

Mrs S Ayres  
Mr N Bennett  
Ms E Murphy  
Mr A Osborne  
Mr J Owen

Mr C Griffin – Town Clerk  
Mrs J Budd – Deputy Town Clerk

1.     **SUBSTITUTES AND APOLOGIES**

**Apologies for absence were received from Ms L Fowler and Mrs J Osborne. Councillor A Osborne attended as the substitute for Mrs Osborne and Councillor J Owen as the substitute for Ms Fowler.**

**Councillors Spivey and Williams were absent but no apologies had been received.**

2.     **DECLARATIONS OF INTERESTS**

**Mrs S Ayres and Mr A Osborne declared that they were Babergh District Councillors. Mr Owen declared that he was a Suffolk County Councillor.**

3.     **DECLARATION OF GIFTS AND HOSPITALITY**

**No declarations were received.**

4.     **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5.     **MINUTES**

**RESOLVED**

**That the minutes of the Policy and Resources meeting held on the 20<sup>th</sup> October 2020 be confirmed and signed as a correct record. These had been approved and adopted at the November Full Council meeting.**

6.     **PLANS FOR MARKET HILL DURING SPRING/SUMMER 2021**

The Town Clerk advised that the Town Council had been approached by businesses on Market Hill regarding the plans for the use of the area in the spring and summer 2021. The businesses

needed to know whether the Market Hill would remain pedestrianised for the next 6 months to assess whether it was worth their while investing in street furniture to serve food and drink outside.

If no action were taken, the current Temporary Traffic Regulation Order (TTRO) would remain in force until near the end of the year. Suffolk Highways were expected to be responsive if the Town Council expressed a wish to treat COVID restrictions on Market Hill and North Street as two separate orders and were to ask for one or both to be cancelled earlier.

#### **RECOMMENDED**

**To the full council that the current restrictions on Market Hill remain in place until the beginning of September, allowing hospitality businesses to trade in the open air during the spring and summer.**

#### 7. LONG TERM USE OF MARKET HILL

In 2018 the Town Council had adopted the 'Ambition for Sudbury' document showing a future design for Market Hill with mixed use, including some parking. During 2020 Babergh District Council had produced a number of new proposals for a future layout of Market Hill that had been discussed at the Sudbury Vision Group. These new proposals were for a completely pedestrianised Market Hill and so were at odds with the Town Council's 2018 policy. Members were requested to consider whether the 2018 document still represented the views of the Council or whether it would benefit from being revised.

The general opinion of the committee was that the mixed use in the Ambitions for Sudbury document represented the best option, but that the document should be reviewed and re-approved by the full council, so that the Town Council could have a clear voice in the debate.

#### **RESOLVED**

**That a small working party consisting of Councillors Mrs Ayres, Mr Bennett and Ms Murphy be set up to review the 'Ambitions for Sudbury' document before bringing it back for re-adoption by full Council.**

**That, once the document had been re-adopted, the Town Council would work closely with Babergh District Council on how the plans could be delivered.**

#### 8. RISK MANAGEMENT

The Town Clerk advised that he had revised the way risks were assessed using a standard 5 x 5 likelihood versus impact matrix.

Risks to Sudbury Town Council would be assessed using this matrix where their likelihood and impact in the three areas of physical injury, financial loss and reputational damage, would be scored.

This proposed amended strategy would be discussed by each committee prior to it being proposed for adoption by the full Council in March. Any additional risks that members wished to add could be sent to the Town Clerk ahead of the Council meeting.

**RECOMMENDED**

**That the committee recommend to full Council the adoption of the revised Risk Management Strategy.**

The meeting concluded at 7.19 pm

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Chairman