

SUDBURY TOWN COUNCIL

MINUTES OF THE MONTHLY MEETING OF SUDBURY TOWN COUNCIL HELD IN THE ASSEMBLY ROOM, TOWN HALL, SUDBURY ON TUESDAY 12TH JUNE 2018 AT 7.00PM

Present: Mrs S Ayres, Mayor of Sudbury, in the CHAIR.

Mrs J Antill
Mr S Barrett
Mr N Bennett
Mr L Cresswell
Mr R Drury

Mr S Hall
Mr A Osborne
Mrs J Osborne
Mr J Sayers
Mr R Spivey

Mrs J Budd
Mrs T Elford

Assistant Town Clerk
Mayor's Secretary

8 members of public

1 APOLOGIES

Apologies for absence were received from, Mr S Clarke, Mr N Irwin, Mr J Owen Mrs S Page and County Councillor Mr C Spence.

2 DECLARATIONS OF INTEREST

In accordance with guidance from Babergh District Council's Standards Committee, Mrs Ayres, Mr Barrett, Mr Cresswell, Mr Osborne and Mrs Osborne declared that they are Babergh District Councillors. All of these members asked that it be noted that their views expressed at this meeting would be based on information available at the time and might not be the same as those expressed at meetings involving other councils.

Mrs Ayres and Mr Osborne declared a non pecuniary interest in item 14 as they are both committee members for planning at Babergh District Council.

3 DECLARATIONS OF GIFTS AND HOSPITALITY

No declarations were received.

4 REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

5 MINUTES

RESOLVED

That the minutes of the Full Council meeting held on Tuesday 13th May 2018 be confirmed and signed as a correct record.

6 CO-OPTION OF A NEW COUNCILLOR

Following the resignation of Miss J Connah a councillor vacancy had arisen for Sudbury South ward. As an election had not been called, members were requested to co-opt a new member.

Three candidates were present at the meeting, Mr Tom Burrows, Mr Jake Thomas and Mr Andy Welsh. Each candidate gave a brief statement detailing their personal background and why they would like to become a Councillor. The remaining candidates left the room during each presentation.

The candidates all left the meeting whilst members made a decision.

RESOLVED

Following a process of elimination Mr Tom Burrows was duly elected as Councillor for Sudbury South ward.

The unsuccessful candidates were thanked for their presentations.

7 REPORTS

- a) **County Councillor Report** – As both County Councillors were absent, no reports were given.

RESOLVED

Councillor Sayers advised that he would be submitting questions to the officers to be forwarded on the two County Councillors.

- b) **District Councillors report** – Mr Barrett gave the report.

Members were advised:

- That at the Annual Meeting of the Council, Barry Gaskill was elected Chairman and Adrian Osborne elected Vice Chairman. Congratulations to Adrian.
- The cabinet met yesterday and voted through Babergh's Vision of Prosperity document. This will be shown to Sudbury Town Council at the away day on Saturday 16th June.
- Councillor Barrett is now on the fundraising committee for St Peters. Babergh have been asked to contribute £100,000 towards a £2.5 million investment.
- Councillor Sayers asked three questions; will the Steering group be reformed? why is the Strutt & Parker 'For Sale' sign still on the wall of Belle Vue Park? The scaffolding is still up on the property in East Street – now past 6 months. Councillor Barrett answered as follows: The Steering Group served its purpose to a point. The Vision of Prosperity document has now taken on this role. There is no reason for the 'For Sale' board to still be there. Councillor Jan Osborne advised that the developer of the property in East Street changed at the last minute, so there was a delay in work starting. It is now well underway and the scaffold should be down by October.

RESOLVED

That Councillor Barrett be thanked for his report and the information received from other Councillors be NOTED.

- c) **Policing Issues**

Councillor Jan Osborne advised members she had met with the District Commissioner, Tim Passmore. He is putting together an action plan for the £500,000 that been allocated to address drug problems in Suffolk. Sudbury has not specifically been named. It was suggested that Ms Catherine Bennett – the Gangs/County Lines Officer at Suffolk County Council be invited to attend the full Council meeting to discuss the allocation of the money.

PC Jon Gerrish will be the new Community Engagement Officer for Sudbury & Haverhill. This role will commence from Monday 18th June.

RESOLVED

That Ms Bennett's invite to a full Council meeting be followed up urgently.

d) Public Forum

At 7.34pm members of the public were invited to ask questions pertaining to Sudbury. The meeting resumed at 7.46pm.

8 TO ADOPT THE RECOMMENDATIONS OF THE FOLLOWING COMMITTEES:

Planning & Development
8th May 2018

It was RESOLVED to ADOPT the REPORT

Planning & Development
21st May 2018

It was RESOLVED to ADOPT the REPORT

The Chairman reminded members of the 'Away Day' taking place this Saturday at Hintlesham & Chattisham Community Centre. At the meeting Councillors will be shown Babergh's Vision for Prosperity document, along with the Ambitions for Sudbury document.

Policy & Resources
15th May 2018

It was RESOLVED to ADOPT the REPORT

Human Resources
29th May 2018

It was RESOLVED to ADOPT the REPORT

The Chairman of the Finance committee advised that the committee did not approve the quotations received for the proposed new Quad bike for use in the Cemetery. Members requested that other alternatives be investigated.

Finance
5th June 2018

It was RESOLVED to ADOPT the REPORT

9 DELPHI TASK GROUP UPDATE

Councillor Adrian Osborne updated members on the situation of the Delphi factory following a task group meeting.

A copy of his report is shown at minute page 299.

Councillor Osborne reiterated that the site is earmarked as industrial not housing land.

RESOLVED

That Councillor Osborne be thanked for attending the task group meeting and informing members of the current situation.

10 NUMERIC KEYPADS

As part of the improvements to the Advice Centre, numeric keypads to enter the offices, the kitchen and the Mayor's Parlour had been installed.

As part of the Health and Safety procedure, members were not issued with the security code as they have to sign in and out. Therefore once the member had been signed in the officer would bring them to the office.

Members felt that as the role of a Councillor, they should not have to queue up in the advice centre whilst they wait to be served/signed in.

RESOLVED

That Councillors be issued with the security code – for their use only.

That a new 'swipe name board' be purchased. This will include the names of all 16 Councillors meaning they won't need to sign in.

11 ANNUAL TOWN MEETING

At the Annual Town meeting held on the 21st March 2018, members suggested the following:

"That Sudbury Town Council make strong representation to Suffolk Police on the importance of CCTV being retained and monitored locally, by local volunteers. That Sudbury Town Council obtain evidence to support this to enable a strong case to be built."

RESOLVED

That the proposal detailed above be approved and adopted.

12 RECOMMENDATIONS FROM THE FINANCE COMMITTEE

- a) To review the Annual internal audit report – **RESOLVED – Members APPROVED the following actions; Income controls – CIL report to be submitted by the deadline at the end of June 2018; Payroll control – HR and P&R committee to review all policies in relation to staff employment; Annual Return and Reporting of External Audit Report – to ensure that all appropriate financial documents are published on the town council's website in accordance with the 2015 regulation. Additional comments – to ensure that all numbered minute pages are present and missing pages are properly bound.**
- b) To review Accounting statements for 2017/2018 – **RESOLVED – Members APPROVED the accounting statements 2017/2018.**
- c) To review the cemetery fees and charges – **RESOLVED – Members APPROVED a request by the supplier to an increase in Grave Digging charges. With regards to the Cemetery fees, members APPROVED the increase in these with the exception of Interment fee 1.B – a person whose age at the time of death exceeded one year but not did not exceed ten years – there should only be the required minimum fee. N.B On investigation after the meeting, it was discovered that there does not have to be a minimum fee, therefore the fee will read 'no charge'.**
- d) Quotes for ground maintenance – **RESOLVED – Members APPROVED a four months' ground maintenance contract with Flowers Groundcare.**

13 MAYOR'S ANNOUNCEMENTS

The Mayor advised members of the following:

- She now as a date for her hip operation. The Deputy Mayor will stand in at as many functions as he can.
- She had a tour of the Nestle Purina site. They are to invest £6 million on installing carbon filters to help remove the smells.
- She attended the relaunch of the 'What's in a name' book. This is on sale in the TIC and Kestrel Bookshop.
- Met up with the Town Pastors. They patrol the town every Friday and Saturday evening. Was a privilege to meet with them.

EXCLUSION OF PUBLIC (WHICH TERM INCLUDES THE PRESS)

That pursuant to Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the business specified in item 16 on the grounds that if the public were present during this item, it is likely that there would be disclosure to them of exempt information.

14 **MICHAEL HOWARD HOMES**

Mr Patrick Hockley from Michael Howard homes attended the meeting to discuss a housing proposal. A private and confidential report is shown at minute page 301.

RESOLVED

That the Private and Confidential report be adopted.

15 **EAST ANGLIAN DAILY TIMES COMMUNITY HERO AWARDS**

Following a request from Councillor Cresswell, members discussed possible nominations for the East Anglian Daily Times Hero awards and the Babergh Community achievement awards.

RESOLVED

That the Private and Confidential report be approved.

16 **TO ADOPT THE RECOMMENDATIONS OF THE FOLLOWING COMMITTEES:**

A private and confidential report is shown at minute page 301.

Leisure, Environment & Highways
29th May 2018

**Subject to the amendment detailed above
it was RESOLVED to ADOPT the REPORT**

The business of the meeting was concluded at 9.01 pm

Chairman.....