

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD IN
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 6TH FEBRUARY 2018 AT 5PM**

PRESENT: Mrs J Antill – Chair

Mr S Barrett
Mr R Drury
Mr A Osborne
Mr J Owen (arrived at 5.35pm)
Mr R Spivey

Mrs J Howells – Town Clerk

1. **SUBSTITUTES AND APOLOGIES**

Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted.

Apologies for absence were received from Mr L Cresswell, Mrs S Page and Mr J Sayers.

Mr Owen attended as substitute for Mr Cresswell.

2. **DECLARATIONS OF INTERESTS**

No declarations were declared.

3. **DECLARATION OF GIFTS AND HOSPITALITY**

No declarations of gifts or hospitality were received.

4. **REQUESTS FOR DISPENSATION**

No requests for dispensation had been received.

5. **MINUTES**

RESOLVED

That the minutes of the Policy and Resources meeting held on the 6th November 2017 be confirmed and signed as a correct record.

6. **POLICY FOR BODY WORN CAMERAS**

The Town Clerk advised members that body worn cameras had been purchased primarily for use by the Community Wardens particularly when controlling traffic for road closure orders. The cameras could also be used as an aid to prosecute offenders for anti-social behaviour such as dog fouling or littering offences.

Members were requested to consider the Body Worn Camera policy for adoption by Full Council (copy of policy shown at minute pages 65 to 68).

Members recommended that a review date for the Policy be added to Section 5 of the Policy.

RECOMMENDED

That the Body Worn Camera policy be adopted by Full Council at the February Council meeting.

That a review date for the Policy be set to coincide with review date for the Data Management Policy which is yet to be decided.

7. TOWN COUNCIL BUSINESS PLAN

Mrs Antill updated members on the work she had been doing for the Town Council Business Plan. Draft documents were circulated for discussion including statistics and data relating Sudbury as well as a Town Governance document.

Members were requested to think about actions necessary to achieve objectives outlined in the Town Council Governance document to be discussed at the next P&R meeting in March.

Mrs Antill will circulate questions aimed at formulating views to aid discussions at the next P&R meeting.

RECOMMENDED

That the Business Plan be discussed in more detail at the P&R meeting in March in order to produce a draft document to be presented to Full Council.

8. VISION FOR SUDBURY

Councillor Drury presented a second draft 'Vision for Sudbury' document. A copy of this draft document is shown at minute pages 69 to 72.

Members discussed options for locations of bus shelters in the Town Centre. Mr Owen advised that he could meet with SCC Highways officers to obtain further information on the proposals for bus stops, shelters and bus lay-over areas in Sudbury.

Members also noted an email from Mr Andrew McMillan, BMSDC Economic Development Officer, requesting involvement in the Sudbury Vision for Prosperity document currently being produced.

Members agreed in principal with the second draft of the 'Vision for Sudbury' document and recommended that this forms the basis for discussions with BMSDC regarding the Vision for Prosperity document.

RECOMMENDED

That Mr Barrett and Mr Drury meet with Mr McMillan to discuss the 'Vision for Sudbury' document in relation to the Sudbury Vision for Prosperity document being produced by BMSDC.

That Mr Owen meets with SCC Highways to clarify the situation regarding bus station proposals and reports back at the next P&R meeting in March.

9. FORWARD WORK PLAN

Members discussed the Forward work plan. A copy is shown at minute page 73.

RECOMMENDED

That item 2 – Grant Aid Policy – be removed.

That ‘Land at the rear of the Town Hall’ be added to the list.

That a discussion about the land at the rear of the Town Hall be included as an agenda item on the March P&R agenda.

The meeting concluded at 6.15pm

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Chairman