

SUDBURY TOWN COUNCIL
TOWN HALL, SUDBURY, SUFFOLK, CO10 1TL

YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF THE COUNCIL of the said TOWN to be held in THE ASSEMBLY ROOM, TOWN HALL, SUDBURY **ON TUESDAY 14TH MAY 2019 AT 7.00 PM** to transact the following business:-

REVISED AGENDA

Canon Cheryl Collins, Chaplain to Sudbury Town Council, will lead the opening prayer

- 1 To elect the Town Mayor for the Mayoral Year 2019/2020, to receive the Town Mayor's declaration of Acceptance of Office and to hand over the Mayoral chain
- 2 To elect the Deputy Town Mayor for the Mayoral Year 2019/2020, to receive the Deputy Town Mayor's declaration of Acceptance of Office and to hand over the Deputy Mayor's chain.
- 3 The Town Mayor to move a vote of thanks to the retiring Mayor (Mrs S Ayres)
- 4 Mrs Ayres to reply
- 5 The outgoing Mayor to present the new Mayoress/Consort with the Badge of Office.
- 6 Apologies for absence
- 7 Declarations of Interest
- 8 Declarations of Gifts and Hospitality
- 9 Requests for dispensation (must be received in writing prior to the meeting)
- 10 To confirm the minutes of the Council Meeting held on Tuesday 9th April 2019
- 11 To receive reports from the Police, County/District Councillors and the Public Forum
 - a) County Councillors' reports
 - b) To receive a District Councillor's report
 - c) Policing report
 - d) Members of public 15 minute question time
- 12 To adopt the recommendations of the following committees:-
 - Planning & Development – 1st April 2019
 - Planning & Development – 15th April 2019
 - Planning & Development – 29th April 2019
 - Human Resources – 17th April 2019
 - Leisure, Environment & Highways – 29th April 2019
 - Finance – 30th April 2019

- 13 To appoint members to serve on the following committees (copy of Committee Structures included in Induction Pack) and to appoint a Chairman to serve on each of the following committees:-
 - a) Policy & Resources (8 members)
 - b) Finance (8 members)
 - c) Leisure, Environment & Highways (8 members)
 - d) Human Resources (5 members)
 - e) Planning & Development (8 members)
- 14 To consider suspension of Standing Order 5(J) (v-vi, viii-xi, xiii-xxi) and deferral of review of committees, policy documents etc. to meeting dated 11th June 2019.
- 15 To adopt the General Power of Competence (please refer to your Good Councillors Guide).
- 16 To approve the following recommendations made by the Finance committee:
 - a) To review the Annual Governance statement (copy herewith)
 - b) To review internal control conduct document (copy herewith)
 - c) To review the Fixed Assets Register (copy herewith)
 - d) To approve the writing off of various items on the asset list. (As shown in item 12 of the finance minutes)
- 17 To discuss the planning applications. (Copy list attached).

NB: A light buffet will be provided following the meeting.

Mrs J Howells

**Mrs J Howells
Town Clerk**

8th May 2019

TO: The Mayor & Members of Sudbury Town Council; County Councillor C Spence; District Councillors; Sgt S Bourne - Sudbury Police Station; the Press.