

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE EXTRAORDINARY FINANCE COMMITTEE HELD BY VIDEO  
TELECONFERENCING ON TUESDAY 27<sup>TH</sup> APRIL 2020 AT 6.00PM**

PRESENT: Mr N Bennett – in the Chair

Mrs J Antill  
Mr S Barrett  
Mr O Forder  
Mr S Hall  
Mr A Osborne  
Miss A Owen  
Mr J Owen  
Mr R Spivey - Mayor - ex officio

Mr C Griffin – Town Clerk (Designate)  
Mrs O Holtom – RFO

1. **SUBSTITUTES AND APOLOGIES**

**Apologies for absence were received from Mr D Williams and Ms L Fowler.  
Miss A Owen attended as a substitute for Ms L Fowler and Mr J Owen attended as a substitute  
for Mr D Williams.**

2. **DECLARATIONS OF INTEREST**

Members were asked to declare any interests in the agenda items.  
**In accordance with guidance from Babergh District Council's Standards Committee, Mr Osborne  
and Miss Owen declared a non-pecuniary interest that they are Babergh District Councillors.**

3. **DECLARATIONS OF GIFTS & HOSPITALITY**

**No gifts or hospitality were declared.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES**

**RESOLVED**

**That the minutes of the meeting held on 7<sup>th</sup> April 2020 be confirmed as a correct record and to be  
signed. These were circulated and adopted at the April Full Council meeting.**

6. TO DISCUSS AN ACQUISITION OF LAPTOPS FOR THE TOWN COUNCIL STAFF

Members discussed an acquisition of 6 laptops for the Town Hall staff to enable them to work from home during the COVID-19 pandemic.

**RESOLVED**

**That members under the power of LGA1972 S144 approved an acquisition of 6 laptops in the sum up to £4,500.**

7. TO DISCUSS CURRENT GRANT DISTRIBUTION POLICY

Members discussed the current grant distributions policy which is restricted to two distribution periods in a financial year.

**RESOLVED**

**That members agreed that, due to the COVID-19 crisis, all new submitted grant applications would be considered on a monthly basis. The current policy deadlines are suspended until further notice.**

The business of the meeting concluded at 6.25pm.

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Chairman