

**SUDBURY TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE LEISURE, ENVIRONMENT & HIGHWAYS COMMITTEE HELD IN  
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 24<sup>TH</sup> APRIL 2018 AT 6.30PM**

PRESENT: Mr J Owen – Chair

Mr S Hall  
Mr N Irwin  
Mr J Sayers

Mrs J Budd – Assistant Town Clerk  
Miss A Birrell – Town Centre Manager/Events Co-ordinator  
Mr E Bone – Organiser of the Heritage Pub Crawl

1. **SUBSTITUTES AND APOLOGIES**

Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted.

**Apologies were received from Councillor Mrs J Antill, L Cresswell, Mrs J Osborne and R Spivey.**

2. **DECLARATIONS OF INTERESTS**

**Councillor J Owen declared he is a Suffolk County Councillor.**

3. **DECLARATION OF GIFTS AND HOSPITALITY**

**No declarations of gifts or hospitality were received.**

4. **REQUESTS FOR DISPENSATION**

**No requests for dispensation had been received.**

5. **MINUTES**

**RESOLVED**

**That the minutes of the Leisure, Environment & Highways meeting held on the 27<sup>th</sup> March 2018 be confirmed and signed as a correct record.**

6. **DELPHI FIRE WORK DISPLAY**

Miss Birrell, the Town Centre manager/events co-ordinator attended the meeting to advise members on the plans for this year's firework display and the evaluation from last year.

A copy of Miss Birrell's report is shown at minute page 210.

Members were advised that Miss Birrell will attend the Safety Advisory Group (SAG) meeting at Babergh District Council to obtain their advice and guidance on various matters including what would be a safe number of visitors.

All marshalls that help at the event need clear guidance on all emergency plans of action, including an evacuation plan.

More staff are required to hold collection buckets, especially at the end of the event. This will be managed better.

Members appreciated that this 'free' event is a huge benefit and of great importance to the local community.

**RECOMMENDED**

**That Miss Birrell be thanked for attending the meeting. She will advise the committee of the outcome of her meeting with SAG.**

**That the firework display remain a free event.**

**Councillor Owen will request for Marshalls at the next Delphi meeting. All marshalls will be given adequate safety training prior to the event.**

7. SUDBURY HERITAGE PUB CRAWL CHARITY CHALLENGE

Mr Bone, the organiser of the 'Sudbury Heritage Pub Crawl charity challenge' attended the meeting to discuss this event with members.

Concerns had been raised that the Town Crest had been used on the leaflet without the permission of Sudbury Town Council and members felt it was an inappropriate event for the Town Council to be linked with.

Mr Bone explained that all the events are to promote Sudbury's history including Simon of Sudbury. The guided walk held on the 21<sup>st</sup> April was sold out and attracted many new visitors to the Town. St Gregory's church will be open every day from the 21<sup>st</sup> April – 29<sup>th</sup> April from 10am 12.00pm so people can pay their respects to Simon of Sudbury. All monies raised will be donated to St Gregory's Church.

Mr Bone has received a tremendous amount of support from the Deputy Mayor and the Events Co-ordinator and thanked them for this.

**RECOMMENDED**

**That Mr Bone be congratulated on a great idea, however members stressed the importance of advising the whole Council of such a scheme rather than just one Councillor.**

**Permission must always be granted from Sudbury Town Council before the Town Coat of Arms is used in any publication.**

8. SUDBURY NEW YEAR DAY DASH

An email received from Zeus races was discussed.

“Sudbury New Year Dash” is planned to be held on the 1<sup>st</sup> January 2019. The competitors will run 10km along the old railway walk, 5km out and 5km back as a trail run.

The start point (pending permission from Sudbury Town Council and Babergh District Council) would be on Friars Meadow.

**RECOMMENDED**

**That the Committee approve this event, subject to the necessary permission from Babergh District Council.**

9. REV HENRY WATTS WILKINSON

Since 1995 the Town Council owned portrait of Rev Mr Henry Watts-Wilkinson has been on permanent loan to the Wilkinson family. When the portrait was first loaned to the family, Mr Wilkinson paid to have it professionally cleaned and restored (including having part of the frame repaired and reapplied with genuine gold leaf rather than the easier option of paint).

At a meeting of the committee last month, members agreed to allow the portrait to be sold to the Wilkinson family.

An offer of £1500 has been received from the family.

**RECOMMENDED**

**That the town council accept the offer of £1500 from the Wilkinson family.**

**That this money be kept in a ‘purse’ for a use chosen by the Leisure committee. I.e the purchase of grit bins, dog bins etc..**

10. PARTY BUS

An email received from Mr Skinner regarding the advertising of a party bus was discussed.

Mr Skinner was applying for permission to have a party bus or limousine parked on the pavement outside the town hall on a Friday or a Saturday evening sometime in May 2018, to promote his hire business.

The proposed dates are the 11<sup>th</sup> or 25<sup>th</sup> May (or both).

**RECOMMENDED**

**That Mr Skinner be advised that he can use the space on the 11<sup>th</sup> May, and he will be charged the normal Market charges. If there are no issues raised from the 11<sup>th</sup>, then Mr Skinner be allowed to use the space on the 25<sup>th</sup> May as well.**

11. MEMORIAL TREE

The committee discussed a request from a member of public to have a memorial tree planted, but not in the Cemetery.

She wanted it planted in memory of her friend.

**RECOMMENDED**

**That the lady be advised to contact Babergh District Council who have a 'tree planting policy'. They will be able to advise areas in Sudbury that require trees.**

12. MATTERS PENDING LIST

A copy of the matters pending list is shown at minute page 211.

Item 4 – Mrs Budd advised that the 'Awards for all' grant had been applied for. A decision should be received by the end of May.

**RECOMMENDED**

**That the remainder of the matters pending list be NOTED.**

13. HIGHWAYS LIST

A copy of the highway list is attached at minute page 212.

Councillor Owen advised members that he'd had a meeting with Mr P Gant, highways officer at Suffolk County Council. Mr Gant had taken a copy of the list and also driven around various 'problem' areas with Councillor Owen. Unfortunately a response has not yet been received from Mr Gant.

Members were advised that Councillor Owen had given an interview to the East Anglian Daily Times following an announcement from Suffolk County Council that 6500 pot holes were to be filled in across Suffolk. Sudbury was not mentioned.

**RECOMMENDED**

**That the highways list be NOTED.**

The meeting concluded at 7.45 pm

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Chairman