

SUDBURY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE LEISURE, ENVIRONMENT & HIGHWAYS COMMITTEE HELD IN
THE MAYOR'S PARLOUR, TOWN HALL ON TUESDAY 30TH OCTOBER 2018 AT 6.30PM**

PRESENT:

Mr T Burrows
Mr S Hall
Mrs J Osborne
Mr J Sayers

Mrs J Budd – Assistant Town Clerk
Mr R Drury – Town Councillor

1. ELECTION OF A CHAIRPERSON

Due to the absence of both the Chair and Vice Chair, members were requested to elect a chairperson for this meeting.

Councillor J Osborne was nominated and seconded to be Chairperson. No other nominations were received.

RESOLVED

That Councillor Jan Osborne be elected Chairperson for the duration of this meeting.

2. SUBSTITUTES AND APOLOGIES

Any member attending as an approved substitute to report giving his/her name and the name of the member being substituted.

Apologies were received from Mr R Spivey.

Mr Cresswell, Mr Irwin & Mr Owen were absent, but no apologies were received.

3. DECLARATIONS OF INTERESTS

Councillors T Burrows and J Osborne declared they are Babergh District Councillors.

Councillor J Sayers declared a non pecuniary interest in agenda item 14b.

4. DECLARATION OF GIFTS AND HOSPITALITY

No declarations of gifts or hospitality were received.

5. REQUESTS FOR DISPENSATION

No requests for dispensation had been received.

6. MINUTES

RESOLVED

That the minutes of the Leisure, Environment & Highways meeting held on the 25th September 2018 be confirmed and signed as a correct record.

7. BOATING POND

Work on the Boating Pond had been completed. Unfortunately the work was not finished to the standard the Town Council expected. The Contractor had left the site and was not willing to undertake in any further works.

Members were advised that two very different quotations had been received to complete the work, however both contractors advised that further work should not commence until the Spring time.

RECOMMENDED

That further work on the Boating Pond is not carried until the Spring. That the contractors be asked whether the current surface on the base of the pond needs to be protected over the Winter.

That both contractors be invited to attend the November meeting of the Committee to discuss with members their proposals.

8. PARKING PERMITS – FRANCIS ROAD

Members were requested to discuss increasing the cost of parking permits in Francis Road from 1st April 2019.

In 2013 they were increased to £55 then in 2015 increased to £60.

RECOMMENDED

That the permits be increased to £65 from the 1st April 2019. They will remain at this cost until 31st March 2021.

9. NALC SEMINAR

Members were requested to consider sending a delegate to the NALC study tour 2019, in Bishop's Stortford.

The tour would take place over the 10th & 11th June 2019.

RECOMMENDED

That as a new Council will be appointed in May 2019, a decision on this should be withheld until then.

10. PROPOSED PURCHASES FOR 2019/2020

Mrs Budd advised that the Finance committee would soon be setting the budget for 2019/2020. Members were requested to consider any items for inclusion.

Councillor Robin Drury advised members that the existing five map boards around the town were very out of date. He proposed new aluminium etched maps. The cost would be approximately £2275 including the art work and installation.

A piece of gold leaf calligraphy produced by Paul Earee and John Sayers that was hanging in the United Reformed Church needs to be reframed to enable it to be re-hung in the Cemetery Chapel. Councillor Drury has obtained a price of £125.79 plus the cost of a plaque for the Mayor to unveil.

Mrs Budd advised that the allotment access road needs completely resurfacing. This will cost between £26,000 and £28,000.

Other suggestions were:

- Redecoration of the Cemetery Chapel
- The Town Twinning budget should remain at £500.
- General repainting of street furniture i.e bins and seats.
- A sign to be placed on a street lighting column on Market Hill advertising the location of the TIC.

RECOMMENDED

That the cost of updating the map boards, a new TIC sign, the resurfacing of the allotment road and the Town Twinning budget all be included in the 2019/2020. That the Town Twinning budget remain at £500.

That the Town Clerk apply for CiL funding for the allotment road, but monies be placed in the budget in case.

That the gold leaf calligraphy be restored straight away.

That at the next meeting of the committee, members discuss priority spending for the Town Council.

11. HIGHWAY ISSUES**Highways list**

The Chairman advised members on a couple of updates on this list. A majority of the white relining has now taken place. The list will again be forwarded on to Suffolk County Council for an update.

The Town Council own the street lights in Essex Avenue. One of these needs replacing. The cost will need to be included in the budget.

RECOMMENDED

That the Town Council keep pursuing with the highway list.

That County Councillor Jack Owen be asked to chase the replacement of the barrier outside the Masonic Hall. This was hit by a car many months ago.

Following the installation of a green Utility box outside the HSBC bank on Market Hill, will the actual BT phone box be removed to create better pedestrian access.

12. MATTERS PENDING

Members discussed the Matters Pending list shown at minute page 472.

RECOMMENDED

Item 2 – That this matter be put on hold until the new council are elected in May 2019.

Item 3 – Councillor Drury is obtaining costings for signage.

Item 8 – That the resurfacing of the Allotment road be considered as a CiL project. That the committee give consideration to a list of priorities that could be put forward for CIL funding.

The meeting concluded at 7.40pm

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Chairman